

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING OF PAN-ARK ESTATES METROPOLITAN DISTRICT

The Meeting of the Board of Directors of the Pan-Ark Estates Metropolitan District (“District”) was held and called to order on Tuesday, June 21, 2022 at 5:45 PM. The Meeting was held by virtual attendance on Zoom <https://us02web.zoom.us/j/85480310655>, +12532158782,,85480310655# or +13462487799,,85480310655#. Webinar ID: 854 8031 0655.

ATTENDANCE

Directors in Attendance were:

Michelle (Shelley) Hall
Kevin V. Kirsner
David Galinis
Dell Skluzak

Directors Not in Attendance:

Joseph Burnham

Also in Attendance:

Joe Norris of Cockrel, Ela, Glesne, Greher & Ruhland, P.C.
Danaly Howe, Nik Wagner, Andrea Weaver, Centennial Consulting Group
Chris Keelan
Nick Keelan
Kelly Sweeney, Friends at Twin Lakes
Tamira Jenlink
Joan Strong
Cody Hall

DISCLOSURES OF ANY POTENTIAL CONFLICTS OF INTEREST

None

APPROVAL OF MINUTES

Director Skluzak made a motion to approve from the May 10, 2022 meeting with a change regarding the reasoning for meeting remotely, and Director Galinis seconded. Unanimously approved.

RESOLUTION DESIGNATING LOCATION FOR POSTING NOTICES

Following discussion, Director Skluzak made a motion to approve the Resolution Designating Location for Posting Notices, which notices will now be posted at www.ccgcolorado.com/panarkestates, and Director Hall seconded. Unanimously approved.

FRIENDS AT TWIN LAKES DISCUSSION

Ms. Sweeney introduced herself to the Board. Ms. Sweeney provided information regarding Friends at Twin Lakes and its goals, including notifying area residents regarding fire bans. Following discussion, Director Skluzak made a motion to post a link to Friends at Twin Lakes on the District website, and Director Hall seconded. Unanimously approved.

LEADVILLE 100 SERIES

Ms. Jenlink presented information regarding the Leadville 100 Series races and considerations for Pan-Ark Estates fire evacuation plans. The Board directed the District Manager to add information regarding the Leadville 100 Series to the District Website.

TRANSFER OF TITLE FOR 2000 INTERNATIONAL DUMP TRUCK WITH PLOW

Mr. Norris gave a report that the transfer of title on the 2000 International dump truck with plow had been completed. Director Skluzak made a motion to ratify the transfer of title on the 2000 International dump truck with plow, and Director Hall seconded. Unanimously approved.

AGREEMENT WITH PAN-ARK ESTATES PROPERTY AND HOMEOWNERS ASSOCIATION FOR USE OF 2019 CATERPILLAR 906M WHEEL LOADER

Following discussion, Director Skluzak made a motion to approve the Agreement with Pan-Ark Estates Property and Homeowners Association to District for use of the 2019 Caterpillar 906M wheel loader to include a typographical amendment, and Director Galinis seconded. Unanimously approved.

DISTRICT INSURANCE ON PROPERTY AND VEHICLES

Following discussion, Director Galinis made a motion to authorize the District Manager to obtain insurance on District property and vehicles through the Colorado Special Districts Property and Liability Pool, and Director Hall seconded. Unanimously approved.

ROAD MAINTENANCE REPORT AND PROGRAM BY NICK KEELAN

Nick Keelan provided a report on the status of road maintenance and potential contractors / operators that the District can consider using. Mr. Keelan is going to reach out to Chris Keelan and Norm Schrader to solicit their assistance. Mr. Keelan recommends renting a road grader and completing road grading as soon as possible. He will provide a map of the recommended grading areas to the District Manager, as well as the email contact list. Director Skluzak made a

motion for the District Manager to draft a scope of services for the road maintenance operator, and Director Galinis seconded. Unanimously approved.

Mount Elbert Water Association is holding a meeting on Saturday, July 16th at 10:00 a.m. The Board of Directors would like to meet on site at 1:00 p.m. following the MEWA meeting to have an overview from Mr. Keelan on the roads. A meeting notice will be posted on the District's website in advance of the meeting.

PUBLIC COMMENT

Cody Hall commented that he would like information on financial reporting during board meetings. He recommended that the Board move Public Comment to the beginning of the meeting. He would like to obtain contact information for the District Manager for inquiries.

Joan Strong commented that she would like the District to put out more communications regarding District activities.

ANY OTHER MATTER THAT MAY COME BEFORE THE BOARD

The Board noted that the community signage needs to be updated with the current website for the District. Mr. Keelan will send a photo of the current signage to the District Manager to obtain pricing and order new signage.

Ms. Weaver inquired about bank signers and invoice approvals. Director Hall made a motion to appoint Shelley Hall and David Galinis as bank account signers, and to have these signers review and approve invoices prior to issuing payment. Director Galinis seconded, and the motion was unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, Director Skluzak made a motion to adjourn and Director Hall seconded. The meeting was adjourned at 7:37 p.m.

Respectively submitted,

Dell Skluzak

Dell Skluzak (Aug 16, 2022 12:01 MDT)

Dell Skluzak,
Pan-Ark Estates Metropolitan District, Assistant Secretary

06-21-2022 Minutes - PAEMD - Final(00891646_xAF7F5))

Final Audit Report

2022-08-16

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